

# Approved Minutes

JOINT MEETING  
STATE REVIEW BOARD and BOARD OF HISTORIC RESOURCES  
10:00 a.m. December 11, 2025  
Halsey Family Lecture Hall, Virginia Museum of History and Culture  
428 N Arthur Ashe Boulevard, Richmond, VA 23220

## State Review Board Members Present

John Mullen, Chair  
Dr. Eleanor Breen  
Carol Shull  
Dr. Larissa M. Smith  
Greg Rutledge

## Historic Resources Board Members Present

Dr. Ken Rutherford, Chair  
Aimee Jorjani, Vice Chair  
Martin Townes  
Mary Pope Hutson  
Jamie Bosket  
David Hartley

## State Review Board Members Absent

Dr. Jody L. Allen, Vice Chair  
Dr. Jeffrey Klee

## Historic Resources Board Members Absent

Dr. Ashley Spivey

## Department of Historic Resources Staff Present

Julie Langan, Director  
Roger Kirchen, Deputy Director  
Jolene Smith  
Jennifer Pullen  
Michael Pulice  
Joanna McKnight  
Elizabeth Lipford  
LaToya Gray-Sparks  
Heather Smolka  
Austin Walker  
Allison Mueller\*  
Kyle Edwards\*  
Charde Reid\*

Stephanie Williams, Deputy Director  
Amanda Terrell  
Brad McDonald  
Megan Melinat  
Aubrey Von Lindern  
Ari Calos  
Joanna Hejl  
Dr. Jennifer Loux  
Troy Baker  
Ivy Tan\*  
Angel Williams\*  
Karri Richardson\*

## Other State Agency Staff Present:

Wes Morgan, Office of the Attorney General  
Sarah Spota, Senior Advisor to the Secretary of Natural and Historic Resources\*

*\*denotes virtual attendance*

## Guests Present (from attendees list in Teams and sign-in sheets):

Mark Reed	Ellie Dauernheim	Marcus Pollard
Debra McClane	Mary Ruffin Hanbury	Kayla Halberg
Scott Luttrell	Festus Luttrell	James Bell
Dani Michelson	Sarah Vonesh	Kevin Hooper
William Cook	Jonathan Travis Hackworth	

### **Board of Historic Resources (BHR)**

Chair Rutherford called the Board of Historic Resources to order at 10:04 a.m. Deputy Director Williams took roll call of BHR members to establish the presence of a quorum: Chair Rutherford, Vice Chair Jorjani, Mr. Townes, Ms. Hutson, Mr. Bosket, and Mr. Hartley are present.

Chair Rutherford read the land acknowledgement statement. He then explained the purpose and duties of the BHR. He invited BHR members to introduce themselves and introduced himself. Chair Rutherford noted Mr. Hartley's recent appointment to the BHR and informed both boards that Mr. Hartley had offered to abstain from all votes during the meeting.

Chair Rutherford noted that today's meeting is taking place in person and online and is being recorded. He said that some DHR staff members are attending the meeting online as are members of the public.

Chair Rutherford requested a motion for approval of the meeting format and agenda. Mr. Bosket so moved, and Ms. Hutson seconded. Chair Rutherford, Vice Chair Jorjani, Mr. Townes, Ms. Hutson, and Mr. Bosket voted in the affirmative, and Mr. Hartley abstained.

Vice-Chair Rutherford asked for a motion to approve the September 18, 2025, meeting minutes. Vice-Chair Jorjani so moved, and Mr. Bosket seconded. Chair Rutherford, Vice Chair Jorjani, Mr. Townes, Ms. Hutson, and Mr. Bosket voted in the affirmative, and Mr. Hartley abstained.

### **State Review Board (SRB)**

Chair Mullen called the State Review Board to order at 10:10 a.m.

Deputy Director Williams took roll call of SRB members to confirm the presence of a quorum. Chair Mullen, Dr. Breen, Ms. Shull, Dr. Smith, and Mr. Rutledge are present.

Chair Mullen explained the purpose and duties of the SRB and the process of Register designation. Each SRB member introduced themselves.

Chair Mullen noted that today's meeting is taking place in person and online, and that it is being recorded. He said that some members of the public are attending the meeting online.

Chair Mullen next asked the SRB members if there were any questions about the agenda. Hearing none, Chair Mullen requested a motion to approve the meeting format and agenda. Mr. Rutledge so moved, and Ms. Shull seconded. The Board members voted unanimously in the affirmative.

Chair Mullen asked for a motion to approve the September 18, 2025, meeting minutes. Dr. Smith so moved, and Ms. Shull seconded. The Board members voted unanimously in the affirmative.

### **Board Acknowledgements**

Chair Rutherford and Chair Mullen next took a moment to acknowledge DHR Director Julie Langan, who is retiring on January 16<sup>th</sup> after twelve years as Virginia's State Historic Preservation Officer and nearly thirty years of service to the Commonwealth. Chair Mullen read a resolution prepared by staff honoring Director Langan for her distinguished career and legacy, and Chair Rutherford presented her with a commemorative highway marker recognizing her significant contributions to preserving Virginia's history.

Chair Rutherford then gave the floor to Director Langan.

## **Director's Report**

Director Langan began her report by thanking the Boards for their remarks, the resolution, and the commemorative marker, noting that it had been a privilege to serve her adopted home state of Virginia. She next thanked Mr. Bosket and the Virginia Museum of History and Culture for hosting today's meeting as well as her retirement reception later in the evening. She introduced Wes Morgan, in attendance from the Office of the Attorney General, as well as Mr. Hartley, who was appointed to the BHR on December 5. Director Langan noted that she had met with Mr. Hartley on the day of his appointment and reiterated his choice to abstain from today's votes. Finally, Director Langan confirmed that her last day with the agency will be January 16 and stated her desire to remain engaged in preservation.

Director Langan next offered a brief timeline of what to expect from the upcoming gubernatorial transition. She noted that an Acting Director will be appointed after January 16 but cautioned that it could take anywhere from several weeks to several months for the agency to receive a permanent appointment. She informed the Boards that she will be meeting next week with members of Governor-elect Spanberger's transition team. She also noted this morning's confirmation that Delegate David Bulova of Fairfax has been selected to serve as the next Secretary of Natural and Historic Resources and spoke briefly to his experience and familiarity with DHR. Director Langan also spoke briefly to the capabilities of DHR staff, highlighting the continuity that Deputy Directors Williams and Kirchen will provide. She also informed the Boards that the agency now has only one vacancy following a period of turnover.

Director Langan noted the agency's continued focus on the upcoming Semiquincentennial, as well as her own recent focus on the unveiling of the Barbara Rose Johns statue at the U.S. Capitol, which was moved forward from April 2026 to December 16<sup>th</sup>. She reminded members of both Boards that they are invited to the unveiling ceremony and highlighted that over 800 people are expected to attend, including 200 members of the Johns family. She noted that the statue of Barabra Rose Johns is replacing that of Robert E. Lee, which was removed several years ago and is now on display with contextualization at the Virginia Museum of History and Culture.

Director Langan then turned her focus to the upcoming General Assembly session, informing the Boards that DHR's budget requests have been submitted. She noted that the agency's federal funding is currently stable following a period of uncertainty, though she cautioned that potential threats to the Historic Preservation Fund remain. She stated that DHR has requested a modest increase in state funding, as well four new full-time positions: two additional easements staff based on guidance from the Department of Planning and Budget, an executive assistant, and an additional IT position. She noted that receiving new full-time positions is often difficult and that the Governor's proposed budget will be released next Wednesday, December 17. In addition to the budgetary requests, Director Langan informed the Boards of proposed legislation to eliminate the current state regulatory requirement to notify owners of all property adjacent to a property that is nominated for listing in the historic registers. This requirement is unique to Virginia and exceeds the federal regulations for notification, generating considerable additional work for staff and often creating confusion among adjacent property owners regarding their role in, and the effects of, register listing.

Director Langan concluded her report by commending DHR's Register and Regional Office staff on their recent success with nominating properties to the National Register; December 4 marked a full calendar year without any nominations returned by National Park Service staff. She also reminded the Boards of the forthcoming (January 2026) release of *The Buried Cause: Unearthing Hidden History in the Lee Monument Cornerstone*, which features contributions from historians, curators, preservationists, and other experts from across the Commonwealth edited by DHR's Kate Ridgeway and Elizabeth Moore as well as Christina Keyser Vida, Curator of General Collections at The Valentine Museum.

## **Public Comment**

Chair Rutherford introduced and explained the purpose of the public comment period and noted that speakers are asked to limit their remarks to three minutes. He added that the BHR will not take action on any comments presented today but DHR will take the comments under consideration. He requested that speakers limit their

comments to a span of three minutes. He added that a second comment period will occur when the BHR meets this afternoon to review Highway Marker and Easement program materials.

Three people signed in to speak in person. No one attending virtually registered to speak:

1. Festus Luttrell spoke in support of the nomination for Shockeyville Church and Cemetery.
2. Scott Luttrell spoke in support of the nomination for Shockeyville Church and Cemetery, noting the church's importance to the community and the desire for its continued preservation.
3. Mark Reed, Historic Preservation Planner for the City of Virginia Beach, spoke in support of the nomination updates for Weblin House and Holland-de Witt Cottage. He thanked DHR's Joanna McKnight and authors Deb McClane and Mary Ruffin Hanbury, noting that these are part of an ongoing initiative to update ten older nominations for listed historic properties within the city.

Chair Rutherford thanked everyone who spoke today, noted that their comments will receive careful consideration, and said that the public comment period is concluded.

Chair Rutherford called for a brief break at 10:53 a.m. The meeting resumed at 11:02 a.m.

## **NOMINATIONS**

### **Eastern Region**

1. Petersburg Gas Company, City of Petersburg, DHR File No. 123-0036 \*\*
2. Weblin House 2025 Update and Boundary Decrease, City of Virginia Beach, DHR File No. 134-0035 \*\*
3. Holland-de Witt Cottage 2025 Update, City of Virginia Beach, DHR File No. 134-0066 \*\*

Ms. Joanna McKnight presented nominations 1 through 3 as a block.

4. Wachapreague Historic District, Town of Wachapreague, Accomack County, DHR File No. 319-5002 \*

Ms. Ari Calos presented nomination 4.

Chair Rutherford requested a motion to approve the four Eastern Region nominations as presented. Vice Chair Jorjani so moved, and Mr. Townes seconded. Chair Rutherford, Vice Chair Jorjani, Mr. Townes, Ms. Hutson, and Mr. Bosket voted to approve the nominations as presented; Mr. Hartley abstained.

Chair Mullen requested a motion to approve the Eastern Region nominations as presented. Ms. Shull moved that the nominations be approved. Mr. Rutledge seconded. The Board members voted unanimously to approve the nominations as presented.

### **Northern Region**

1. Barcroft Apartments, Arlington County, DHR File No. 000-9419 \*\*
2. Ingalls Field, Bath County, DHR File No. 008-5052
3. Shockeyville Church and Cemetery, Frederick County, DHR File No. 034-0004
4. Laurel Hill Farm, Loudoun County, DHR File No. 053-6244 \*\*
5. Mount Jackson Colored Cemetery, Town of Mount Jackson, Shenandoah County, DHR File No. 265-5009 Δ

Ms. Aubrey Von Lindern presented nominations 1 through 5 as a block.

Chair Rutherford requested a motion to approve the Northern Region nominations as presented. Mr. Bosket so moved, and Vice Chair Jorjani seconded. Chair Rutherford, Vice Chair Jorjani, Mr. Townes, Ms. Hutson, and Mr. Bosket voted to approve the nominations as presented; Mr. Hartley abstained.

Chair Mullen requested a motion to approve the Northern Region nominations as presented. Dr. Breen moved that the nominations be approved. Dr. Smith seconded. The Board members voted unanimously to approve the nominations as presented.

**Western Region**

1. Motleys Mill Dam and Mill Pond, Pittsylvania County, DHR File No. 071-6576
2. Court House Hill/Downtown Historic District 2025 Boundary Increase, City of Lynchburg, DHR File No. 118-5163 \*\*

Mr. Mike Pulice presented nominations 1 and 2 as a block.

Chair Rutherford requested a motion to approve the Western Region nominations as presented. Ms. Hutson so moved, and Vice-Chair Jorjani seconded. Chair Rutherford, Vice Chair Jorjani, Mr. Townes, Ms. Hutson, and Mr. Bosket voted to approve the nominations as presented; Mr. Hartley abstained.

Chair Mullen requested a motion to approve the Western Region nominations as presented. Mr. Rutledge moved that the nominations be approved. Dr. Breen seconded. The Board members voted unanimously to approve the nominations as presented.

Chair Rutherford asked for a motion to adjourn the joint session of the BHR and SRB. Vice Chair Jorjani so moved, and Ms. Hutson seconded. Chair Rutherford, Vice Chair Jorjani, Mr. Townes, Ms. Hutson, and Mr. Bosket voted to adjourn the joint session; Mr. Hartley abstained.

Chair Mullen asked for a motion to adjourn the joint session of the BHR and SRB. Dr. Smith so moved, and Ms. Shull seconded. The Board members voted unanimously to adjourn the joint session.

The joint meeting adjourned at 11:58 a.m.

**Register Summary of Resources Listed:** Historic Districts: 3  
Buildings: 6  
Structures: 0  
Sites: 2  
Objects: 0  
MPDs: 0

**BOARD OF HISTORIC RESOURCES**

Halsey Family Lecture Hall, Virginia Museum of History and Culture  
428 N Arthur Ashe Boulevard, Richmond, VA 23220

**Board of Historic Resources Members Present:**

Ken Rutherford, PhD, Chair  
Aimee K. Jorjani, Vice Chair  
Jamie Bosket  
David Hartley\*  
Mary Pope Hutson  
Martin Townes

**Board of Historic Resources Members Absent:**

Ashley Spivey, PhD

\*due to his very recent appointment to the Board, Mr. Hartley abstained from all votes.

**Department of Historic Resources (DHR)**

**Staff Present:**

Julie Langan, Director  
Stephanie Williams, Deputy Director  
Kyle Edwards  
Joanna Wilson Green  
Elizabeth Lipford  
Dr. Jennifer Loux  
Brad McDonald  
Megan Melinat  
Wendy Musumeci  
Jennifer Pullen

\*denotes virtual attendance

**Other State Agency Staff Present:**

Wesley Morgan, Office of the Attorney General

**Guests Present from Attendees List at Meeting:**

Jack Owens, Shenandoah Valley Battlefields Fdn.  
Eunice P. Gay, highway markers  
Linda Lewis, highway markers  
Dr. David Barr Crowe

**Guests Registered in Teams:**

None.

**CALL TO ORDER**

Chair Rutherford called the meeting to order at 12:49 p.m.

Chair Rutherford read the Board of Historic Resources Call to Order of those members present: Vice Chair Jorjani, Mr. Bosket, Mr. Hartley, Ms. Hutson, Mr. Townes and Chair Rutherford.

Chair Rutherford read the following Land Acknowledgement Statement:

*The Department of Historic Resources, the Board of Historic Resources, and the State Review Board acknowledge the indigenous peoples of Virginia and express its gratitude for their continued stewardship of her lands and waterways over many generations. We also acknowledge the free and enslaved Africans and their descendants whose labors and contributions on behalf of the Commonwealth have long been overlooked. We commit ourselves to meaningful engagement with all Virginians, past and present, as we strive to fulfill our charge as stewards of Virginia’s long and rich history.*

Chair Rutherford read the following BHR Purpose Statement:

*The Virginia Board of Historic Resources is an official policy-making board of the Commonwealth of Virginia created by the Code of Virginia. Its policies are implemented by the Department of Historic Resources, which day in and day out labors on behalf of our irreplaceable resources in the interest of the citizens of this Commonwealth. The Board is charged primarily with the responsibility for:*

1. *Designating historic landmarks of local, statewide, or national significance;*
2. *Establishing historic preservation practices for the care and management of our Virginia Historic Landmarks;*
3. *Designating state-recognized historic districts and archaeological sites and zones;*
4. *Approving historical highway markers;*
5. *Reviewing programs and services of the Agency, and making recommendations to the Director of DHR and the Governor regarding programs and services; and in order to preserve important sites and buildings in perpetuity; and*
6. *Accepting voluntarily granted gifts of preservation easements over historic properties to the Commonwealth.*

*The Governor of Virginia selects members of the Board from volunteer and professional leaders of Virginia's history, preservation, and museum communities. Votes taken during this meeting are official actions of the Commonwealth of Virginia Board of Historic Resources.*

Chair Rutherford asked the Board members to introduce themselves: Vice Chair Jorjani, Mr. Bosket, Mr. Hartley, Ms. Hutson, Mr. Townes and Chair Rutherford.

#### **PUBLIC COMMENT:**

Dr. David Barr Crowe spoke on behalf of the McGeath Log Cabin easement reapproval on the agenda.

The Public Comment agenda ended at 1:00 p.m.

#### **HIGHWAY MARKERS**

Dr. Jennifer Loux presented the following nine (9) New Markers as a block.

#### **New Markers**

##### **1. The Kiskiak Indians' New Homeland**

Sponsor: DHR

Locality: Mathews County

Proposed Location: East side of Route 3, near the foot of Twigg Bridge

##### **2. General Anthony Wayne's Rappahannock Crossing**

Sponsor: Culpeper Minutemen Chapter Virginia Society Sons of the American Revolution

Locality: Fauquier County

Proposed Location: Intersection of Sumerduck Road and Normans Ford Road

##### **3. Battle of Wyerman's Mill**

Sponsor: Terry Hubbard

Locality: Lee County

Proposed Location: Adjacent to 242 Neighborhood Lane, Ewing

##### **4. Thomas Laws (1817-1896)**

Sponsor: Josephine School Museum

Locality: Clarke County

Proposed Location: Intersection of US 340 and Route 255

**5. Cypress Baptist Church**

Sponsor: Cypress Baptist Church

Locality: Surry County

Proposed Location: Runnymede Road at intersection with Walkers Road

**6. Maymont**

Sponsor: Maymont Foundation

Locality: City of Richmond

Proposed Location: Shirley Lane at intersection with Spottswood Road

**7. Hippodrome Theatre and the TOBA Circuit**

Sponsor: Danville Research Center for African American History and Culture

Locality: City of Danville

Proposed Location: 215 N. Union Street

**8. Home of Jimmy Carter, 1946-1948**

Sponsor: Larchmont-Edgewater Civic League

Locality: City of Norfolk

Proposed Location: Corner of Westmoreland Avenue and Monroe Place

**9. James A. Bland High School**

Sponsor: Cato H. Shorter Family and the ATCB Alumni Association

Locality: Town of Big Stone Gap

Proposed Location: 505 E. Fifth Street

Board Comments Summary:

Chair Rutherford confirmed the battle dates of Battle of Wyerman’s Mill and asked for clarification of Thomas Laws’ history as well as the proposed marker location. Vice Chair Jorjani inquired about the process for DHR-sponsored markers.

With a motion to approve New Markers #1-9 by J. Bosket and a second from M. Townes, all members voted in the affirmative.

Dr. Loux presented the following six (6) Replacement Markers:

**Replacement Markers**

**1. Northumberland House and Mantua JT-12**

Sponsor: VDOT

Locality: Northumberland County

Proposed Location: Northumberland Highway (US 360) at intersection with Crabtown Road

**2. Sandy Point JT-16**

Sponsor: VDOT

Locality: Westmoreland County

Proposed Location: Sandy Point Road, half a mile east of Skipjack Road

**3. Callands LT-1**

Sponsor: VDOT

Locality: Pittsylvania County

Proposed Location: Sago Road (Route 969) half a mile north of intersection with Callands Road

**4. Confederate Defenses C-21**

Sponsor: VDOT

Locality: Fairfax County

Proposed Location: Machen Road at intersection with US 29, at Centreville Public Library

**5. Magruder’s Defenses W-44**

Sponsor: VDOT

Locality: James City County

Proposed Location: Penniman Road at Fort Magruder

**6. Shineforth Child & Family Services SA-141**

Sponsor: Shineforth

Locality: City of Richmond

Proposed Location: Shineforth campus

Board Comments Summary:

No comments.

With a motion to approve Replacement Markers #1-6 by Vice Chair Jorjani and a second from J. Bosket, all members voted in the affirmative.

Dr. Loux presented the following list of applications under consideration for the March 2026 Board Meeting cycle:

**Applications Under Consideration for March 2026 Board Meeting Cycle**

- 1.) Thomas Day (1801-1861) (Dinwiddie County)
- 2.) The Lynching of William Shorter (Frederick County)
- 3.) Clarence Smith (Allah) (1928-1969) (City of Danville)
- 4.) Old-Time Folk Music Mecca in Glen Lyn (Giles County)
- 5.) Robert R. Moton Elementary (Rosenwald) School (Cumberland County)
- 6.) Thomas Carter (1731-1803) (Scott County)
- 7.) The Economic and Societal Impact of Newsome Park (City of Newport News)
- 8.) Community Protection at Crossroads (Frederick County)
- 9.) Thomas Stewart (ca. 1727-1810) (Dinwiddie County)

Marker texts for applications #1-7 [Thomas Day, The Lynching of William Shorter, Clarence Smith, Old-Time Folk Music Mecca In Glen Lyn, Robert R. Moton Elementary (Rosenwald) School, Thomas Carter and the Economic and Societal Impact of Newsome Park] will be presented at the March 2026 Board Meeting.

Board Comments Summary:

No comments.

With a motion to approve the Applications for the March 2026 Board Meeting Cycle Applications #1-7 by M.P. Hutson and a second from Vice Chair Jorjani, all members voted in the affirmative.

**Fredericksburg Civil Rights Trail Signs**

Approval for installation of local signs on the posts of existing state highway markers.

Board Comments Summary:

Vice Chair Jorjani asked if there was precedent for this request. Dr. Loux confirmed a precedent exists.

With a motion to approve the Fredericksburg Civil Rights Trail Signs by Vice Chair Jorjani and a second from J. Bosket, all members voted in the affirmative.

The Highway Markers portion of the agenda ended at 1:15 p.m.

## **BURIAL PERMITS**

Between January 1 and December 10, 2025 DHR issued 25 burial permits on behalf of the Board of Historic Resources:

- 22 anticipatory (no purposeful disturbance of buried human remains proposed).
- 2 relocations (St. George's Episcopal Church, City of Fredericksburg and Douglass Cemetery, City of Alexandria)
- 1 Ancient DNA and reinterment (Historic Christ Church, Lancaster County)

Four anticipatory permits required consultation with Federally-recognized Virginia tribes due to the presence of known Indigenous burials or presumed sensitivity of pre-Contact archaeological resources.

Nineteen permits were closed following completion of permit terms, and 10 permits were extended to accommodate project delays.

Ms. Wilson Green highlighted a successful project involving the relocation of the Hairston II and Adams-Wilson Cemeteries in Pittsylvania County.

The Burial Permits portion of the agenda ended at 1:20 p.m.

## **EASEMENTS**

Ms. Melinat presented the following update to signature authority:

### **Update to Signature Authority**

Updated resolution to clarify signature authority to include Agency Director, Deputy Directors or an Acting Director to execute legal documents on behalf of the Board.

### **Board Comments Summary:**

No comments.

With a motion by M. Townes to approve the Update to Signature Authority as presented, and a second by J. Bosket, all members voted in the affirmative.

Mr. Edwards presented the following two (2) new easement offers for consideration:

### **New Easement Offers for Consideration**

#### **1. Stanley Hall, New Market Battlefield, Town of New Market**

Easement Applicant: Shenandoah Valley Battlefields Foundation

Offer for ±9.549 acres

Grant Funding: American Battlefield Protection Program, Virginia Land Conservation Foundation

The Easement Acceptance Committee recommends acceptance of the Stanley Hall Tract easement offer subject to the following conditions:

1. SVBF shall work with the electrical utility to locate any existing recorded or unrecorded easements for the utility line running along the southwestern boundary and the spur line running to the main building. If these utility easements are unrecorded or do not exist, SVBF shall work with the utility to record new utility easements prior to recordation of DHR's easement, if possible.
2. Rehabilitation of Stanley Hall and the Hupp House shall be conducted according to a written plan(s) negotiated by DHR and SVBF that shall be incorporated into the easement either directly or by reference. Such plan(s) shall include certain thresholds and deadlines that must be met.
3. Until such time as the historic Stanley Hall and Hupp House buildings are rehabilitated, they should be regularly monitored and maintained in a weather-tight, stable condition to ensure that they are not exposed to the elements/weather and historic fabric is preserved and protected. Mothballing of Stanley Hall and the Hupp House must be consistent with *NPS Preservation Brief 31: Mothballing Historic Buildings* and must be completed prior to easement recordation or no later than December 31, 2026.
4. Removal/demolition of the existing non-historic mobile home and metal sheds on the Property must be completed within one year from the date of easement recordation.
5. Final review of the title work, title commitment, survey, draft easements, and other recorded and unrecorded documents affecting title to the property by the Office of the Attorney General. Per this review, counsel may identify additional issues that require documentation or action.

**2. Atkins-Link Tract, Wilderness Battlefield, Spotsylvania County**

Easement Applicant: Central Virginia Battlefields Trust

Offer for ±61.96 acres

Grant Funding: American Battlefield Protection Program, Virginia Battlefields Preservation Fund

The Easement Acceptance Committee recommends acceptance of the Atkins-Link Tract easement offer subject to the following conditions:

1. Receipt of a title commitment insuring the Board of Historic Resources for its easement interest.
2. Final review of the title work, title commitment, survey, draft easement and other recorded and unrecorded documents affecting title to the property by the Office of the Attorney General. Per this review, counsel may identify additional issues that require documentation or action.

Board Comments Summary:

No comments.

With a motion by M.P. Hutson to approve New Easement Offers for Consideration #1-2 as presented, and a second by M. Townes, all members voted in the affirmative.

Mr. Edwards presented the following two (2) easement offers for reconsideration:

## **Easement Offers for Reconsideration**

### **1. McGeath Log Cabin, Waterford Historic District, Loudoun County**

Easement Applicant: Dr. David Barr Crowe

Offer for ±0.1556 acres

#### **Board of Historic Resources Approval:**

The BHR approved the McGeath Log Cabin easement offer on September 20, 2018 and September 17, 2020 subject to certain conditions. The Board reapproved the easement offer again on September 15, 2022, subject to the following revised conditions:

1. Receipt of documents authorizing the existing Deed of Trust that encumbers the Property to be subordinated to the easement. These documents include: (i) Name and position of the individual who will be signing the easement on behalf of the lender and document identifying that individual as authorized to sign on behalf of the lender; (ii) Name of Trustees who will be signing on behalf of the lender; and (iii) Recorded Appointment of Substitute Trustee document.
2. Final review of title work, title commitment, survey, draft easement, and other recorded and unrecorded documents affecting title to the Property by the Office of the Attorney General.

#### **Update to September 15, 2022 Approval:**

1. An access easement and maintenance agreement with the adjoining property owner was recorded in 2024.
2. An existing lien/mortgage encumbering the Property was sold. DHR and the owner's representative engaged with the lender that now holds the Deed of Trust to procure the necessary subordination documents and signatures. The lender reviewed the draft easement deed in June 2025 and agreed to subordinate its interest.
3. The draft easement, survey and title work have been reviewed by DHR in consultation with the Office of the Attorney General.
4. The nature of the transaction and easement terms remain unchanged.
5. Easement staff made a site visit on November 18, 2025 to obtain updated photographs and information for the baseline documentation report.

Per *Easement Program Policy #2, Criteria for Acceptance of Easements*, standard approvals given by the Board were previously valid for two calendar years from the date of the Board approval. The Board's September 15, 2022 approval of the McGeath Log Cabin easement offer expired on September 15, 2024. Therefore, the project is being presented to the Board for reconsideration. [Note: As approved by the Board in December 2022, approvals are now valid for three calendar years.]

The Easement Acceptance Committee recommends reapproval of the McGeath Log Cabin easement offer subject to the following revised conditions:

1. Receipt of documents authorizing the existing Deed of Trust that encumbers the Property to be subordinated to the easement.
2. Final review of the title work, title commitment, survey, draft easement and other recorded and unrecorded documents affecting title to the property by the Office of the Attorney General. Per this review, counsel may identify additional issues that require documentation or action.

### **2. Amelia & Associates LLC Tract**

Easement Applicant: American Battlefield Trust

Offer for ±11.311 acres

Grant Funding: American Battlefield Protection Program, Virginia Land Conservation Foundation

Board of Historic Resources Approval:

The BHR approved the Amelia & Associates, LLC Tract easement offer on December 14, 2023, subject to the following conditions:

1. Demolition of the existing structures (except the concrete outfall structure) within three (3) years from easement recordation.
2. Confirmation from Dominion Energy (“Dominion”) that the existing pole and line have been removed and Dominion has vacated any rights it may have on the Property.
3. Confirmation from Dinwiddie County that the existing parcel lines have been vacated and the Property has been consolidated into one ±11.311-acre parcel.
4. Final review of the title work, title commitment, survey, draft easement and other recorded and unrecorded documents affecting title to the Property by the Office of the Attorney General. Per this review, counsel may identify additional issues that require documentation or action.

Update to December 14, 2023 Approval:

1. The existing parcel lines have been vacated and the Property has been consolidated into a single ±11.311-acre parcel.
2. Easement staff made a site visit on October 28, 2025 to obtain updated photographs and information for the baseline documentation report.
3. The American Battlefield Trust contacted Dominion regarding the removal of the existing pole line and vacation of any rights it may have on the Property. Dominion confirmed plans to remove the poll line in January 2026, in compliance with the previous condition and has confirmed that no recorded easement exists. The Trust is currently working with Dominion to execute a document confirming that Dominion releases any and all rights it may have to the Property.
4. The nature of the transaction and easement terms remain unchanged.
5. The draft easement, survey and title work have been reviewed by DHR’s special counsel in consultation with the Office of the Attorney General.

Per *Easement Program Policy #2, Criteria for Acceptance of Easements*, any significant changes to the terms of the easement offer made after approval by the Board but prior to recordation of the easement require reconsideration by the Board at its next regularly scheduled meeting. Therefore, the project is being presented to the Board for reconsideration.

Easement Staff recommends reapproval of the Amelia & Associates Tract easement offer subject to the following revised conditions:

1. Demolition of the existing structures (except the concrete outfall structure) within three (3) years from easement recordation.
2. Final review of the title work, title commitment, survey, draft easement and other recorded and unrecorded documents affecting title to the Property by the Office of the Attorney General. Per this review, counsel may identify additional issues that require documentation or action.

Board Comments Summary:

No comments.

With a motion by Vice Chair Jorjani to approve Easement Offers for Reconsideration #1-2 as presented, and a second by M.P. Hutson, all members voted in the affirmative.

## **Easements Recorded Since the September 18, 2025 BHR Meeting**

Mr. Edwards briefed the Board about the following recently recorded easements:

**1. Cunningham Tract, Fairfield Archaeological District, Gloucester County**

Easement Donor: The Fairfield Foundation

Acreage: ±9.241

Recorded: September 29, 2025

**2. Proctor II Tract, Cedar Mountain Battlefield, Culpeper County**

Easement Donor: American Battlefield Trust

Acreage: ±8.095

Recorded: October 16, 2025

**3. Culpeper Battlefields State Park – Cedar Mountain Unit (Phase II-A), Cedar Mountain Battlefield, Culpeper County**

Easement Donor: Commonwealth of Virginia, Department of Conservation and Recreation

Acreage: ±176.71

Recorded: October 17, 2025

*Assignment, Restatement, Amendment and Consolidation of Easements*

**4. Oney Tract, Fairfield Archaeological District, Gloucester County**

Easement Donor: The Fairfield Foundation

Acreage: ±3.0

Recorded: October 22, 2025

### **Board Comments Summary:**

Chair Rutherford stated that he believes that the work of DHR is underappreciated for its positive impact on heritage tourism and specifically cited a visible increase in visitors to the Town of New Market. Chair Rutherford asked if there was a plan to transfer the Atkins-Link property to NPS.

M.P. Hutson inquired as to the status of the Virginia Union University violation. Easement Staff replied that it remained unresolved. M.P. Hutson requested a cumulative report of easement properties and a graphic representation at a future meeting. Easement staff offered to present 2025 statistics at the March meeting. Chair Rutherford also requested an updated organizational chart from Director Langan.

### **Adjournment**

With a motion to adjourn the meeting by J. Bosket and a second by M. Townes, all members voted in the affirmative.

Chair Rutherford adjourned the meeting of the Board of Historic Resources at 1:50 p.m.

**STATE REVIEW BOARD**

Reynolds Leadership Center, Virginia Museum of History and Culture  
428 N Arthur Ashe Boulevard, Richmond, VA 23220

**State Review Board Members Present**

John Mullen, Chair  
Dr. Eleanor Breen  
Greg Rutledge  
Carol Shull

**State Review Board Members Absent**

Dr. Jody L. Allen, Vice Chair  
Dr. Jeffrey E. Klee  
Dr. Larissa M. Smith

**Department of Historic Resources Staff Present**

Roger Kirchen, Deputy Director  
Amanda Terrell  
Jolene Smith  
Joanna McKnight  
Ari Calos  
Michael Pulice  
Aubrey Von Lindern  
Austin Walker  
LaToya Gray-Sparks\*

*\*denotes virtual attendance*

**Other State Agency Staff Present:**

None

**Guests (from attendees list in Teams and sign-in sheets):** Marcus Pollard, Kayla Halberg, Mary Ruffin Hanbury, Faith Hamann

Chair Mullen called the meeting to order at 12:51 p.m. for discussion and consideration of the Preliminary Information Forms (informal guidance session).

The Preliminary Information Forms (PIFs) on the Consent Agenda were considered first. SRB members may request that PIFs on the Consent Agenda be switched to the meeting's Discussion Agenda. They also can email DHR staff with questions about any of the PIFs in advance of the meeting (emails between DHR staff and up to two SRB members do not violate the Virginia FOIA).

The Board approved the Consent Agenda by voice vote, with the following PIFs on this portion of the meeting's agenda.

**Consent Agenda:**

**Eastern Region**

1. Mary N. Smith School, Accomack County, DHR File No. 001-5479 Δ \$
2. Sugar Hollow School, Albemarle County, DHR File No. 002-1134
3. Petersville School, Buckingham County, DHR File No. 014-5028 Δ \$
4. Goldmine Baptist Church, Louisa County, DHR File No. 054-0029
5. Green Bay Elementary School, Prince Edward County, DHR File No. 073-5173
6. Union Baptist Church, City of Hopewell, DHR File No. 116-5093 Δ \*\*
7. Moton Theatre, City of Newport News, DHR File No. 121-5320 Δ
8. Congregation Beth El, City of Norfolk, DHR File No. 122-0866 \*\*
9. Lindenwood Historic District, City of Norfolk, DHR File No. 122-6483 Δ \*\*\*
10. West Ghent Historic District, City of Norfolk, DHR File No. 122-6496 \*\*
11. Mary E. Branch School, Town of Farmville, Prince Edward County, DHR File No. 144-5006 Δ \$

**Northern Region**

1. Gregg-Nichols House, Loudoun County, DHR File No. 053-0595 \*\*
2. Lucius and Mary Stephenson House, Town of Monterey, Highland County, DHR File No. 262-0011
3. Balzer Huber House, Town of Strasburg, Shenandoah County, DHR File No. 306-0013

**Western Region**

1. Bundy’s Chapel, Russell County, DHR File No. 083-5204 Δ
2. Allen Crockett House, Wythe County, DHR File No. 098-0003

Faith Hamann from the City of Norfolk’s Historic Preservation staff spoke briefly in support of the PIF for the Lindenwood Historic District.

The board voted unanimously to approve the Consent Agenda PIFs as presented.

**Discussion Agenda:**

**Eastern Region .....presented by Joanna McKnight and Ari Calos**

1. Ingleside, Charlotte County, DHR File No. 019-0019  
Staff presented different approaches to evaluating the property: focusing primarily on the architectural significance of the ca. 1810 main house under Criterion C or expanding to encompass the potential significance of the larger historic property, including a number of known outbuildings, under Criteria A (Agriculture, African American Ethnic Heritage), B (Col. Thomas Read – Politics/Government), and D (Archaeology – Historic). Board members recommended a pedestrian survey of the larger historic property to more thoroughly understand the landscape as well as chain of title research to better understand the evolution of the property and agricultural operations over time. Dr. Breen noted the possibility of desktop archaeological survey utilizing resources such as LiDAR and wondered about NPS expectations for such survey. Mr. Pulice recommended intensive level architectural survey of known secondary dwellings, given their threatened status. The board concurred with the staff evaluation committee’s recommendations regarding eligibility and expressed support for additional documentation of the larger property as resources allow.
2. Toano Commercial Historic District Boundary Increase, James City County, DHR File No. 047-5147  
The board concurred with the staff evaluation committee’s recommendations regarding eligibility.
3. Happy Union, Northampton County, DHR File No. 065-0069  
The board concurred with the staff evaluation committee’s recommendations regarding eligibility.

4. Virginia Department of Highways Suffolk District Office, City of Suffolk,  
DHR File No. 133-5467-0016 \*\*

Board members discussed the proposed areas of significance under Criterion A (Transportation and/or Politics/Government), given a lack of precedent in Virginia and only a few recent examples from other states, and recommended Transportation as most appropriate based on the building's history. The potential for statewide significance was also discussed, pending additional context on the activity of other district offices and the design of other contemporary district office buildings, several of which are known to have operated. The board concurred with the staff evaluation committee's recommendations regarding eligibility.

Chair Mullen adjourned the SRB meeting at 2:36 p.m.

- \* Cost Share Sponsored Project
- \*\* Certified Local Government
- \*\*\* Certified Local Government Grant Sponsored Project
- Δ Associated with African American History
- # Associated with Virginia Indian History
- ^ ESHPF Grant-Funded Project
- % State Stewardship
- > National Park Service Grant-Funded Project
- } Sponsored by Local Government (no grants utilized)
- < Threatened Sites state grant
- { African American Outreach state grant
- | National Trust for Historic Preservation private grant
- \ BIPOC application
- \$ Associated with a Multiple Property Documentation Form