

Easement Acceptance Committee & Virginia Board of Historic Resources

2025 Meeting Schedule & Deadlines

EAC Meeting Date*	Due Date for New Application Materials	Second/Third EAC Review - Due Date for Requested Documents
Tuesday, January 21, 2025	Friday, December 20, 2024	Friday, January 10, 2025
Tuesday, February 18, 2025	Friday, January 17, 2025	Friday, February 7, 2025
<i>Virginia Board of Historic Resources Meeting: Thursday, March 20, 2025</i>		
Monday, April 21, 2025	Friday, March 21, 2025	Friday, April 11, 2025
Monday, May 19, 2025	Friday, April 18, 2025	Friday, May 9, 2025
<i>Virginia Board of Historic Resources Meeting: Thursday, June 12, 2025</i>		
Monday, July 21, 2025	Friday, June 20, 2025	Friday, July 11, 2025
Monday, August 18, 2025	Friday, July 18, 2025	Friday, August 8, 2025
<i>Virginia Board of Historic Resources Meeting: Thursday, September 18, 2025</i>		
Tuesday, October 14, 2025	Friday, September 12, 2025	Friday, October 3, 2025
Wednesday, November 12, 2025	Friday, October 10, 2025	Friday, October 31, 2025
<i>Virginia Board of Historic Resources Meeting: Thursday, December 11, 2025</i>		

Committee Members:

Julie Langan, Director
 Stephanie Williams, Deputy Director
 Megan Melinat, Director, Preservation Incentives Division
 Elizabeth Moore, PhD, State Archaeologist, Director, State Archaeology
 Amanda Terrell, Director, Community Services Division

Staff to Committee:

Karri Richardson, Easement Program Specialist

***To allow for adequate processing time, the completed Easement Application, all supporting materials and the \$500 Easement Application Fee must be received via mail or electronic submission by the applicable due date listed above. Any incomplete applications or those received after the deadline will be placed on the agenda for a subsequent meeting. If, after its initial review, the EAC requests additional documentation, that documentation must be received at least ten (10) calendar days prior to a scheduled EAC meeting to allow for staff review. The \$1,000 fee for reconsideration of easement applications previously approved by the Board of Historic Resources must be received no later than 10 days prior to the scheduled EAC meeting. Please submit applications and/or requested documents to karri.richardson@dhr.virginia.gov. For questions, please contact Karri Richardson, Easement Program Specialist via email at karri.richardson@dhr.virginia.gov.**